



Assessment of Work Placement

| | |
|-----------------------------------|-----------------|
| Student Name | Placement Dates |
| Company/Organisation where placed | Supervisor |
| School | Form |

With a tick, please appraise student's performance on the scale and against the criteria below

| PERFORMANCE EVALUATION | very good | good | satisfactory | sufficient | insufficient |
|------------------------|-----------|------|--------------|------------|--------------|
|------------------------|-----------|------|--------------|------------|--------------|

LANGUAGE AND COMMUNICATION

| | | | | | |
|-------------------------|--|--|--|--|--|
| knowledge of English | | | | | |
| communication skills | | | | | |
| social interaction | | | | | |
| interpersonal abilities | | | | | |
| multicultural awareness | | | | | |

ATTITUDE AND BEHAVIOUR

| | | | | | |
|-------------------------------|--|--|--|--|--|
| willingness to work and learn | | | | | |
| commitment and interest | | | | | |
| perseverance | | | | | |
| reliability | | | | | |
| timekeeping | | | | | |
| diligence and attention | | | | | |
| tidiness and cleanliness | | | | | |
| politeness and etiquette | | | | | |

WORK SKILLS

| | | | | | |
|--------------------------------------|--|--|--|--|--|
| initiative | | | | | |
| teamwork | | | | | |
| adaptability and flexibility | | | | | |
| expertise in the working field | | | | | |
| learning aptitude | | | | | |
| implementation of acquired knowledge | | | | | |
| general quality of work | | | | | |





Please describe the positive outcomes of this placement

Your advice to the student

Any other comments

I certify that the student has completed a total of _____ hours during this work placement.

Your name

Your signature

Date _____

